

Remember: All Sections of this Form Must Be Completed before Submission to the DRC.

Accommodated Test Request (ATR) Form

SPRING 2013

Disability Resource Center (DRC)

Accommodated Testing Service (ATS)
 University of Florida • 001 Reid Hall (Building 0020)
 P.O. Box 114085 • Gainesville, FL 32611

352-392-8565 ext. 202 (voice)

352-392-8570 (fax) • email: testing@dso.ufl.edu

DRC Staff Receiving Form

Date Received

DRC Office Use Only

Last day to submit ATR form for SPRING 2013 "Finals" Accommodated Testing: 5:00PM, Wed, April 24, 2013

STUDENT SECTION

Remember: All Sections Must Be Completed

- Please review, complete student section, and have Instructor complete remaining sections.
- Submit completed ATR form to DRC not less than four (4) business days prior to exam date.
- Confirm (on-line, phone, or email) exam location, date, time, & accommodations not less than three (3) business days prior to each exam date.
- Requests to modify a scheduled exam (date or time) must be submitted to DRC not less than three (3) business days prior to exam date.
- All requests to modify schedule must be approved by the Instructor and DRC.

Today's Date

Student's Name PLEASE PRINT

Student's Signature

Student's UFID#

Student's Phone Number

Student's UF Email Address @ufl.edu

INSTRUCTOR SECTION

Please Provide All Requested Information

- Please review, complete Instructor section, and Course & Exam information.
- Provide exam materials to DRC no later than 3:00 PM the business day before scheduled exam date.
- Please note, exams not received by deadline may result in cancellation of the accommodated exam.
- Exam materials may be sent via email (testing@dso.ufl.edu), faxed, or hand delivered to DRC.
- Exams will be available for pick-up upon completion, or will be delivered no later than the next business day after exam date.
- Provide complete delivery information. A signature will be required upon return of all exams.

1/10/13

R. D. Field



Today's Date

Instructor's Name PLEASE PRINT

Instructor's Signature

392-5702

352-359-4054 (cell)

rfield@phys.ufl.edu

Instructor's Phone Number (Primary)

Instructor's Phone Number (Backup)

Instructor's UF Email Address

Check box if exam is to be picked up from DRC. Otherwise, please indicate Primary and Backup locations for exam return.

Instructor's Office (Primary Location for Exam Return)

Main Department Office (Backup Location for Exam Return)

1210

NPB

Physics

2201C

NPB

Physics

Room Number

Building

Department

Room Number

Building

Department

COURSE & EXAM INFORMATION

Instructor Must Approve Test Aids

Course Information

(Please Print Requested Information)

PHY 2053

16 Sections

1001 NPB

TR 2 & 3

Course Number

Course Section Number

Course Location

Course Day(s) & Course Period(s)

Exam Information

(Please Print Requested Information)

Exam Date	Exam Start Time	Exam Length	Exam Location	Exam Format	(Please Check All That Apply) Permitted Class Exam Test Aids		
2/20/13	8:20pm	2hr		<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input checked="" type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other: 1 page formula sheet
4/3/13	8:20pm	2hr		<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input checked="" type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other: 1 page formula sheet
4/24/13	5:10pm	2hr		<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input checked="" type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other: Make-up exam 2 page formula sheet
				<input type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other:
				<input type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other:

Final Exam Information

4/27/13	12:30am	2hr		<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input checked="" type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other: 2 page formula sheet
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Upon Exam Completion, All Exam Materials will be Returned to Instructor. No Exceptions.