

Remember: All Sections of this Form Must Be Completed before Submission to the DRC.

Accommodated Test Request (ATR) Form **FALL 2013**

Disability Resource Center (DRC)
 Accommodated Testing Service (ATS)
 University of Florida • 001 Reid Hall (Building 0020)
 P.O. Box 114085 • Gainesville, FL 32611
352-392-8565 ext. 202 (voice)
 352-392-8570 (fax) • email: testing@dso.ufl.edu

DRC Staff Receiving Form	Date Received
DRC Office Use Only:	

Last day to submit ATR form for FALL 2013 "Finals" Accommodated Testing: 5:00PM, Wed, Dec. 4, 2013

STUDENT SECTION **Remember: All Sections Must Be Completed**

- Please review, complete student section, and have Instructor complete remaining sections.
- **Submit completed ATR form to DRC not less than four (4) business days prior to exam date.**
- Confirm (on-line, phone, or email) exam location, date, time, & accommodations not less than three (3) business days prior to each exam date.
- Requests to modify a scheduled exam (date or time) must be submitted to DRC not less than three (3) business days prior to exam date.
- All requests to modify schedule must be approved by the Instructor and DRC.

Today's Date	Student's Name PLEASE PRINT	Student's Signature
Student's UFID#	Student's Phone Number	Student's UF Email Address

INSTRUCTOR SECTION **Please Provide All Requested Information**

- Please review, complete Instructor section, and Course & Exam Information.
- **Provide exam materials to DRC no later than 3:00 PM the business day before scheduled exam date.**
- Please note, exams not received by deadline may result in cancellation of the accommodated exam.
- Exam materials may be sent via email (testing@dso.ufl.edu), faxed, or hand delivered to DRC.
- Exams will be available for pick-up upon completion, or will be delivered no later than the next business day after exam date.
- Provide complete delivery information. A signature will be required upon return of all exams.

9/4/2013 <small>Today's Date</small>	Zongnan Qiu <small>Instructor's Name PLEASE PRINT</small>	 <small>Instructor's Signature</small>
2-8745 <small>Instructor's Phone Number (Primary)</small>	 <small>Instructor's Phone Number (Backup)</small>	qiu@phys.ufl.edu <small>Instructor's UF Email Address</small>

Check box if exam is to be picked up from DRC. Otherwise, please indicate Primary and Backup locations for exam return.

Instructor's Office (Primary Location for Exam Return)	Main Department Office (Backup Location for Exam Return)
1210 NPB Physics <small>Room Number Building Department</small>	2039 NPB PHYSICS <small>Room Number Building Department</small>

COURSE & EXAM INFORMATION **Instructor Must Approve Test Aids**

Course Information				(Please Print Requested Information)			
PHY 2054 <small>Course Number</small>	NPB 1001 <small>Course Section Number</small>	NPB 1001 <small>Course Location</small>	TR 3/2 <small>Course Day(s) & Course Period(s)</small>				

Exam Information				(Please Print Requested Information)			
Exam Date	Exam Start Time	Exam Length	Exam Location	Exam Format	(Please Check All That Apply)		
					Permitted Class Exam Test Aids		
9/26/13	8:20pm	110 min	Various	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	Other: one 8 1/2 x 11 both sides
10/31/13	8:20pm	110 min	Various	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	Other: one 8 1/2 x 11 both sides
12/7/13	12:30 pm	120 min	Various	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input checked="" type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input checked="" type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	Other: Two 8 1/2 x 11 both sides
				<input type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	Other:
				<input type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	Other:

Final Exam Information				<input type="checkbox"/> Paper <input type="checkbox"/> Computer <input type="checkbox"/> Sakai	<input type="checkbox"/> Open Notes <input type="checkbox"/> Open Book <input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Basic Calculator <input type="checkbox"/> Graphing Calculator <input type="checkbox"/> Periodic Table	<input type="checkbox"/> Other:
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Upon Exam Completion, All Exam Materials will be Returned to Instructor. No Exceptions.