Accommodated Test Request (ATR) Form

Disability Resource Center (DRC)
Accommodated Testing Service (ATS)
University of Florida • 301 Reind Hall (Building 0020)
P.O. Box 114085 • Gainesville, FL 32611
352-392-8565 ext. 202 (voice)
352-392-8570 (fax) • email: testing@dso.ufl.edu

Last day to submit ATR form for SPRING 2012 “Finals” Accommodated Testing: 5:00PM, Wed, Apr 25, 2012

STUDENT SECTION
Remember: All Sections Must Be Completed

- Please review, complete student section, and have Instructor complete remaining sections.
- Submit completed ATR form to DRC no later than four (4) business days prior to exam date.
- Confirm (on-line, phone, or email) exam location, date, time, & accommodations not less than three (3) business days prior to each exam date.
- Requests to modify a scheduled exam (date or time) must be submitted to DRC no less than three (3) business days prior to exam date.
- All requests to modify schedule must be approved by the instructor and DRC.

Today's Date: 1/14/12
Student’s Name: PLEASE PRINT.
Student’s Signature: @ufl.edu
Student’s UFID#: PLEASE PRINT.
Student’s Phone Number: PLEASE PRINT.
Student’s UF Email Address: PLEASE PRINT.

INSTRUCTOR SECTION
Please Provide All Requested Information

- Please review, complete instructor section, and Course & Exam Information.
- Provide exam materials to DRC no later than 3:00 PM the business day before scheduled exam date.
- Please note: exams not received by deadline may result in cancellation of the accommodated exam.
- Exam materials may be sent via email (testing@dso.ufl.edu), faxed, or hand delivered to DRC.
- Exams will be available for pick-up upon completion, or will be delivered no later than the next business day after exam date.
- Provide complete delivery information. A signature will be required upon return of all exams.

Today's Date: 1/14/12
Instructor’s Name: R. D. Field
Instructor’s Signature: Rfield@phys.ufl.edu
Instructor’s Phone Number (Primary): 392-5702
Instructor’s Phone Number (Backup): 352-359-4054 (cell)
Instructor’s UFID#: PLEASE PRINT.
Instructor’s UF Email Address: PLEASE PRINT.

ROOM NUMBER Location
Room Number Building: 2201E
Department: NPB
Room Number Building: 2201C
Department: NPB

COURSE & EXAM INFORMATION
Instructor Must Approve Test Aids

Course Information (Please Print Requested Information)

Course: PHY 2053
Course Number: 16 Sections
Section Number: 1001 NPB
Course Location: TR 2 & 3

Exam Information (Please Print Requested Information)

Exam Date: 2/21/12
Exam Start Time: 8:20pm
Exam Length: 2hr
Exam Location: Paper
Exam Format: Open Notes

Exam Date: 4/4/12
Exam Start Time: 8:20pm
Exam Length: 2hr
Exam Location: Paper
Exam Format: Open Notes

Exam Date: 4/25/12
Exam Start Time: 5:10pm
Exam Length: 2hr
Exam Location: Paper
Exam Format: Open Notes

Exam Date: 4/28/12
Exam Start Time: 10:00am
Exam Length: 2hr
Exam Location: Paper
Exam Format: Open Notes

Exam Type: 1 page formula sheet
Exam Type: 1 page formula sheet
Exam Type: Make-up exam
Exam Type: 2 page formula sheet
Exam Type: 2 page formula sheet
Exam Type: 2 page formula sheet